

## JOB POSTING

Date Posted: March 2, 2022  
Closing Date: March 15, 2022  
Position: Occupational Safety and Health Specialist  
Bargaining Unit: Guild  
Salary: P-2  
Department: Occupational Safety and Health Office

### SUMMARY

The Occupational Safety and Health Specialist responds to requests from UFCW local unions in UFCW core industries, meatpacking, poultry, food processing and retail, as well as health care, for assistance on a variety of occupational safety and health issues. The OSH Specialist conducts safety and health trainings to International staff, local union staff, stewards and members. Organizing, both internal and external, will be a key function. The OSH Specialist will participate in organizer trainings and in organizing campaigns. The OSH Specialist will work on campaigns, as assigned by the Director, in coordination with the Organizing Department. The OSH Specialist will also service as liaison with the International Chemical Workers Union Council (ICWUC) Safety and Health Training Center.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

**Include the following. Other duties may be assigned. This list is not exhaustive and may be supplemented.**

Develops and maintains strong relationships with UFCW local unions in order to address safety and health issues in all UFCW-represented industries, including food processing, packing and manufacturing, retail food and health care.

Trains local union stewards on their rights to safe jobs, hazard identification and strategic use of safety and health to strength the union and improve safety and health in the workplace.

Trains safety committee members on a variety of safety and health topics and the union's role on JLM safety and health committees.

Advises and provides technical assistance to local unions on safety and health.

Assists in organizing campaigns.

Trains organizers on safety and health.

Identifies language needs of participants in training and in organizing campaigns. Provide Spanish language training where necessary.

Works closely with the International Chemical Workers Union Council of the UFCW to coordinate trainings.

Work requires frequent travel and/or sometimes irregular or unpredictable hours.

## **QUALIFICATIONS**

**To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.**

### **Education and/or Experience**

Bachelor's Degree or greater in public health, occupational safety and health or related field. Minimum of two years' experience in the field of occupational safety and health. Knowledge of and/or hands-on experience working with unions.

### **Communication Skills**

Excellent oral and written communication skills required. Ability to effectively present information to UFCW International and local union officers, staff and members.

### **Other Knowledge/Skills/Abilities Required**

Experience in developing training materials.

Experience with delivering adult trainings and education.

Fluency in Spanish is required.

### **Personal Characteristics**

Commitment to, knowledge of and interest in the labor movement.

### **Working Conditions**

The work is performed in a normal office environment. Worksite environments may vary according to the travel schedule.

### **Physical Demands**

This position involves, but is not limited to, written and oral communication skills, use of computer keyboard, close vision, sitting for long periods, stooping, bending and reaching.

## **PROCEDURE TO APPLY FOR THE POSITION**

**To be eligible for this position, you must meet the minimum qualifications for the position and be capable of performing the essential functions of the job, with or without a reasonable accommodation. If you are interested in applying for the position, you must respond, in writing, no later than 4:00 p.m., Tuesday, March 15, 2022. Your response should include your current position, the position you are applying for, how your qualifications meet the qualifications of the job, your overall work and attendance record, and an updated résumé. To promote continuity within departments the following applies: an employee who has been in a job five months or more may apply for a vacancy, except that any employee in the Secretarial Grades may apply for a promotion in the Professional/Technical Grades at any time. This provision does not apply to new employees. New Professional/Technical employees may apply for a vacancy after six months. Any employee who applies for a position may be required to take skills tests to determine whether he/she qualifies for the new position. All employees who meet the minimum requirements for the position will be interviewed. In the event there is no qualified (Guild-represented) internal applicant for a posted position, the UFCW may fill the vacancy internally or externally. This posting is for internal use only and should not be considered an offer of a position nor a solicitation for applications from anyone other than those individuals currently employed by the UFCW. *Reasonable accommodations will be provided pursuant to the Americans with Disabilities Act (ADA).* 2022/10**